



Ridgeway High School INTERNATIONAL BACCALAUREATE PROGRAM ACADEMIC HONESTY POLICY

Academic honesty is a vital part of the International Baccalaureate Program and is expected of all students at Ridgeway High School. The International Baccalaureate Organization does not tolerate academic dishonesty, and it is, therefore, imperative to understand its definition as well as the consequences of choosing such behavior as a member of Ridgeway's IB program.

Academic Honesty: Performing honestly at Ridgeway High School means students will complete each assignment themselves, not allowing others to copy their work, not copying answers from others in the class, and not using language translators on the Internet. It means students will complete quizzes, tests, and in-class writings without looking at others' papers or using crib sheets/notes. Students may not allow others to see their answers in order to copy, and they must complete research assignments for papers and presentations themselves while giving proper referencing to materials quoted or paraphrased from any published source, including materials on the Internet. Academic honesty means that students will complete research without using notes, documents, or materials gathered by other students. They will not gain prior knowledge of the content of a test/quiz through sources not available to the rest of the class. In addition, students will not claim any work which was actually written by someone else as their own (plagiarism).

Should a student commit academic dishonesty the following consequences will be given:

Class 1: A Class 1 violation includes, but is not limited to, such things as copying daily homework assignments, blatant wandering eyes during a test/quiz, using a crib sheet or notes during a test/quiz, or enabling another student to look at one's test. The student will receive a zero on that assignment, test, or quiz as well as a U in conduct for the nine weeks. The teacher will notify the parent and will file a notice of the incident in the IB Office.

Class 2: A Class 2 violation includes a deliberate exchange (verbal, written, or electronic) of information for an assignment, test, or quiz, copying from a classmate's essay, project, lab report, internal assessment, or teacher developed resource materials, and failing to credit properly a secondary source which the student has quoted or paraphrased, including the Internet. The student will receive an "F" for the six-week grading period. The teacher will contact the appropriate administrator, and a parent conference will be scheduled. Written notification will be given to the IB Office.

Class 3: A Class 3 violation consists of an act of flagrant cheating, passing off another's work (from a classmate, teacher, or the Internet, or any other source) as one's own, or stealing or receiving an advanced copy of an exam or quiz. The student will be referred to an administrator, may be suspended, and may fail the semester, and written notification will be given to the IB Office. This violation will cause the student to be removed from the IB program.

Any student within the International Baccalaureate program who commits a Class 1 or Class 2 violation in a class more than once will be asked to leave the program.

We have read this statement of Academic Honesty and the consequences of committing dishonest behavior. Our signatures are an acknowledgement that we have been informed of the policy.

Student Signature _____

Parent Signature _____