



# Ridgeway High School

*Academic Excellence – Diverse Environment – Well-rounded Citizens*

December 16, 2011

Dear Ridgeway High Community:

There has been some confusion regarding the district requirements for, and administration of, the on-line course work for our students. School-level administrators were brought into the loop very late in this process; we are working as diligently as possible to get a clearer understanding of requirements, where our students are in the programs and clear up as much misinformation as possible. This has been a little difficult to accomplish as the programs are not run at the school level.

What I have below is a lift from several e-mails that provides as accurate information as I currently have – whether or not this is the final solution remains to be seen. If your child was enrolled in a year-long “BLOCK” or 1<sup>st</sup> or 2<sup>nd</sup> Quarter class, he or she should be well on the way to completion or have taken finals already. In the case of most of our students, that has not happened.

Please review the information below. You may e-mail any questions or concerns to: [mckinneypk@mcsk12.net](mailto:mckinneypk@mcsk12.net). Ms. McKinney a teacher at Ridgeway High and site coordinator.

- Teachers will enter grades into SMS January 5<sup>th</sup> -7<sup>th</sup>. Staff Support will do grade verifications and make corrections. They process will be done at the TTC. Staff Support will set up the time with teachers to check out.
- **Students who do not complete their class by the end of the semester will receive an “I”. They will have until February 1<sup>st</sup> to complete all requirements of the course. After February 1<sup>st</sup>, the “I” will be replaced with the grade earned in the course.**
- **Grades will appear on report cards and transcripts on January 11, 2012.**